



**SECTION 3 (OPTIONAL)**

**SPECIAL CONDITIONS OF SALE**

1. The vehicle described on the front of this form is:

*Check the appropriate box(es)*

a) Free of all liens and encumbrances:  Yes  No If No, please give names of lien holders:

\_\_\_\_\_

b) Being paid for in full:  Yes  No

c) Being paid by:  Cash  Cheque  Money Order  Other *(please specify)*: \_\_\_\_\_

2. Payment Terms: \_\_\_\_\_

3. Vehicle was last registered in: \_\_\_\_\_  
*Province / State* *Country*

4. Special conditions of sale *(if any)*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- The law in the Province of Alberta requires a vehicle to be insured prior to registration. Documentary proof of vehicle insurance is required.
- A vehicle entering Alberta from another jurisdiction requires a safety inspection. Information can be obtained from a Registry Agent. A listing of local Registry Agents can be found in the telephone directory under Licence and Registry Services; or visit Service Alberta's website at [www.servicealberta.gov.ab.ca](http://www.servicealberta.gov.ab.ca) for comprehensive registries and consumer information and services.
- In addition to the Bill of Sale, other identification is required to obtain Alberta registration. Where possible, obtain Section 2 of the previous Alberta vehicle registration certificate.
- The prospective purchaser can determine whether a vehicle is free of liens and encumbrances in Alberta by contacting a Registry Agent.

In order to perform a search, a Registry Agent will require the vehicle identification number (VIN) / serial number of the vehicle. A request for a search can be made in person or in writing. There is a fee for this service.

- Vehicle Information Reports are available from a Registry Agent. There is a fee for each service.
- The buyer must produce a copy of a properly completed Bill of Sale, that includes the same information as shown on this standardized form, in order to register and licence a vehicle in Alberta.

*This form is provided as a courtesy by Service Alberta to ensure that sufficient information is contained within the Bill of Sale to permit licensing and registration of the described vehicle by the new owner.*

*No liability attaches to the Crown through the use of this document in respect of the sale of this vehicle. Any dispute arising from the sale becomes a civil matter among the parties named in this document.*